



2020 Rules and Regulations

Hours

Monday- Sunday: Dawn to Dusk

Garden Staff may not always be on duty. Gardeners are required to vacate the Garden if severe weather threatens.

Parking And Bikes

1. Parking is available across the street at the Medina County Courthouse Parking Garage. Please obey all posted signage at parking garage. Bikes are not permitted in the Garden area. Please keep bikes at top of hill outside of garden.

Fees

Annual fee per 4x8ft garden bed is \$50. A \$20 returnable fee is available to gardeners who maintain and care for their garden bed throughout the entire garden season ending Oct 31st.

Gardener Conduct

2. To maintain peace and tranquility of the Garden, Gardeners are expected to treat one another and Garden staff with courtesy and respect. Foul language and offensive behavior are prohibited.
3. No one is permitted to trespass into any garden plot without permission of the

Gardener or just cause.

4. Picking produce or flowers from the pollination, OSU or SustainED beds is permitted only after previous approval by the Garden Coordinator is achieved.
 5. Children must be supervised at all times to ensure they do not disturb fellow Gardeners.
 6. Pets are not allowed in the Garden per City of Medina Ordinance (505.08-Dog Nuisances)
 7. SustainED prohibits alcohol, drugs, and smoking on garden grounds. Firearms and dangerous ordnance are prohibited on garden grounds as well.
 8. Gardeners and Sponsors will not discriminate on the basis of race, color, national origin, religion, sex, disability, age, medical condition, ancestry, marital status, citizenship, sexual orientation, gender identity, or status as a veteran.
- ***Grievances are given to the Garden Coordinator in writing for presentation to the Garden Committee. Depending on the severity of the lapse, failure to maintain courteous, respectful behavior can result in a written notice from the Garden Coordinator for denial of gardening privileges in future seasons. A serious offense such as property damage can result in immediate forfeiture of your bed. Produce remains in forfeited beds will be donated to a local community center. The Garden Committee's decision will be final***

Plot assignment and resources

9. Plot registration begins January 13, 2020. Gardeners are chosen on a first come basis. Garden beds will be assigned by lottery process. Returning Gardeners may request the same bed location or a different location. First- year Gardeners are limited to one(1) plot; if addition beds are available after April 13, 2020 each gardener has the opportunity to purchase an additional bed. Gardeners may not transfer their bed to anyone without permission of the Garden Committee. Gardeners under no circumstances will be entitled, directly or indirectly, to any refunds, any direct, incidental, consequential, punitive, or other damages, any other forms of compensation from the SustainED or the owner of the Garden's land, or to obtain an injunction, specific performance, or other equitable remedy, as a consequence of termination from participation in the Garden.

Note: Anyone working in a garden bed must have a signed waiver of liability on file.

10. The Garden maintains an inventory of hand tools, wheelbarrows, and carts for Gardeners' use. Access is first-come/first-served. Any garden implements used should be cleaned and returned to the shed area as quickly as possible. Unauthorized removal of Garden assets and/or produce is prohibited.

11. Please respect signs and limits regarding usage of communal supplies such as manure, leaf hummus, and wood chips. Wood chips are to be used in common path areas only.
12. The Gardener's Agreements with individual Gardeners are subject to the Master Lease between the landlord who owns the Garden's land and Sponsor. As a result, if the landlord terminates the lease, the Garden will close, and the Gardener's Agreement will terminate. At that time the Gardeners will no longer have access to the Garden.

Service commitment

13. **Volunteer Hours.** In keeping with the intention and meaning of a community garden, and in an effort to defray costs and maximize grant awards, each Gardener and Co-Gardener is required to donate a minimum of 3 hours per season toward the operation, maintenance, and promotion of the Garden. Hours are recorded in the Volunteer Service Log.
14. **Hunger Center Donation.** Gardeners are encouraged to donate surplus produce to a Hunger Center. Produce should be fresh, free of disease and spoilage, with inedible parts and excess soil removed. Ask yourself, "Would you eat it". Please leave in the designated area. Produce left in this area is a "free for all". Any Gardener donating produce independently should obtain a receipt from the recipient organization and submit it to the Garden Coordinator so an accurate count of donations can be maintained.

Plot Planting and Maintenance

15. It is mandated that nothing be planted or placed in such a way as to shade or encroach on another Gardener's plot. No illegal or invasive plants, morning glories, for example, may be grown. Corn, sunflowers and any other plants over 4 ft are prohibited in garden beds because they are tall wind pollinators which shade out other crops. Signage needs approval from the Garden Coordinator prior to placing into garden beds.
16. All Gardeners are encouraged to grow nectar plants to attract butterflies and other pollinators.
17. Garden paths must be kept free and clear of all obstacles (*i.e.*, hoses, tools, wagons, wheelbarrows, etc.). Hoses must be run along paths (not through other plots) and disconnected after use. Unattended watering is not permitted. Water from rain

barrels must be used prior to using water tap. Neither SustainED nor the Garden Staff are responsible for tools or personal property left unattended on the premises.

18. Beds must be weeded regularly. This includes adjacent paths. The use of impermeable plastic weed blocker products are prohibited in garden beds. The condition of the Garden is monitored by the Garden Coordinator and Garden Committee. If a bed appears to be neglected, a warning will be issued. Failure to address the warning within two weeks will result in designation of the plot as "abandoned," forfeiture of the bed, and denial of gardening privileges in future seasons. Abandoned garden beds revert to Garden Committee control and loss of deposit.

19. Gardeners are responsible for ensuring their beds are maintained during vacation periods or other absences longer than one week. If possible, please advise the Garden Coordinator or a member of the Garden Committee in advance if you will be away from your garden bed for more than one week.

20. The use of Sevin and inorganic herbicides including Preen and similar products is prohibited. Please contact the Garden Coordinator or a member of the Garden Committee if you need advice *on other* organic herbicides. Only composted manure may be applied.

21. It is strongly recommended that Gardeners compost organic material within the composting bins(see *Garden Coordinator for instructions*). Diseased and infected plants should be removed from the Garden and disposed of properly. **Do not compost weeds that have gone to seed or diseased plants.** Weeds, pests, and plant diseases spread quickly in a community garden. Gardeners may also choose to bag and remove organic waste. It is the responsibility of the Gardener to remove all garden waste and trash from the Garden premises.

Beehive Safety

22. All Gardeners must stay approx 15ft from beehive at all times unless given permission to approach the hive by the Garden Beekeeper and/or Garden Coordinator. Please monitor any curious children appropriately.

End Of Season

23. Season end date is Oct 31. Checkout process: At the conclusion of the season a checkout sheet must be signed by the Garden Coordinator or a member of the Garden Committee (as noted on the Garden roster). Raised beds and walkways must be raked smooth. All manmade materials, including weed-blocking material and staples/pins, must be removed. Remaining vegetation (including vines and plant stalks) must be cut to lengths/heights of less than two (2) feet and distributed evenly across the plot. All seeds must be gone.

24. Gardeners who fail to complete the checkout process by the end of the final day may be denied gardening privileges in future seasons and loss of deposit. No cover crops are permitted without prior approval by the Garden Coordinator.

Failure to comply with any of the above Rules and Regulations can result in the Gardener forfeiting his or her garden bed(s) and being excluded from the Garden program. Violations may be reported to the Garden Committee using the Incident Report which will be issued to the Gardener by the Garden Coordinator or a member of the Committee.

I have read and understand the above and agree to comply with the same:

Gardener's Signature Date